

PRINCE EDWARD ISLAND
PHARMACY BOARD

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Member Organization of the National Association of Pharmacy Regulatory Authorities (NAPRA)

POLICY STATEMENT

Parental Leave/Annual Fee Revision

January 2011

1. Applicants must provide a written request to the Board for a parental leave annual fee revision (if currently licensed) or exemption (if on maternity leave at the time of license renewal). The request must include the approximate dates for the leave period and confirmation that the applicant agrees not to practice pharmacy in **any** capacity during the leave period. The Board will issue a new receipt for the revised amount (as approved by Council) and the applicant will return the original receipt issued by the Board.
2. The applicant's name will be considered non-practicing at the time of the fee reimbursement.
3. The applicant will continue to receive PEIPB mail.
4. The applicant will receive a refund from the Board, as determined by the Board, not to exceed four months. If renewing **after** being on maternity leave, the applicant will pay a pro-rated fee and no less than four months.
5. When the applicant wishes to resume practice, the regulations pertaining to resumption of practice (Authorization Regulation 30) will apply. The regular annual license renewal form will be completed and submitted along with the regular annual fee for the current license year. The Board will waive the "late" fee for leave periods of one year or less.
6. The CE requirements for resumption to practice will apply.