

PRINCE EDWARD ISLAND

PHARMACY BOARD

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Member Organization of the National Association of Pharmacy Regulatory Authorities (NAPRA)

Guidelines for Renovating a Pharmacy

1. “Renovation” shall be interpreted to mean a change in the location of the dispensary within the existing pharmacy location or significant alterations to the dispensary but no change in ownership, no transfer of files or records or no change in the address of the pharmacy.
2. If a pharmacist proposes to renovate his/her pharmacy, he/she shall provide the Board with a completed application form at least fifteen days before the renovation date.
3. A successful self-audit of the renovated pharmacy must be completed by the pharmacist-in-charge and submitted to the Board prior to the inspection. The pharmacy will not be inspected until the Board has received the self-audit.
4. The fees associated with the renovation (generally the standard “inspection fee” must be submitted to the Board prior to the inspection. The pharmacy will not be inspected until the Board office has received the fees.