

M.Ph.A COUNCIL MEETING MINUTES
Monday, June 14, 2010
Pharmacy House, 200 Tache Avenue, Winnipeg, MB

MEMBERS PRESENT:

Shawn Bugden, President
John Cormier, Vice President
Heather Langtry, Executive Treasurer
Randy Stephanchew
David Collins, Dean (1:00 p.m.)
Kyle MacNair
Kristine Petrasko
Dinah Santos
Pat Trozzo (arrived at 10:30 a.m.)

REGRETS

Carey Lai

LAY MEMBERS:

Bill Regehr
Sarah Zaharia

STAFF MEMBERS:

Ronald Guse, Registrar
Susan Lessard-Friesen, Deputy Registrar
Kim McIntosh, Assistant Registrar
Judy Rae, Executive Assistant
Dennis Le, M.Ph.A. Apprentice

LIAISON MEMBERS

Chris Dupont, Student Liaison
Scott Ransome, MSP Liaison (arrived at 9:05 a.m.)
Barbara Sproll, CSHP Liaison (arrived 9:15 a.m.)

MEMBERS NOT PRESENT:

Gail Keeley, Government Liaison

1. a) **CONVENE** – 9:00 a.m.
President Bugden welcomed Chris Dupont, new Student Liaison
President Bugden introduced Kim McIntosh, the new M.Ph.A. Assistant Registrar, under the HR Report in the Meeting.
President Bugden informed the Council that David Collins will be joining the meeting in the afternoon.
 - Introductions were made for the benefit of the newcomers.
 - It was announced that a photographer will be set up to take pictures of all Council and Liaison Members at the lunch break

b) **DECLARATION OF CONFLICT**

President Bugden stated that this will be a new item on the agenda of all further Council meetings and that if anyone has a conflict to declare regarding any portion of the meeting's information, they are to declare it now.

No declarations were made.

2. **CONSIDERATIONS OF AND ADDITIONS TO AGENDA**

Addition under Unfinished Business - 10 a) Working Group Report (in-camera)

MOTION #1: MOVED BY BILL REGEHR, SECONDED BY JOHN CORMIER THAT the agenda be approved as amended.

CARRIED

3. **MINUTES OF THE MEETINGS OF COUNCIL OF APRIL 9TH AND APRIL 10TH, 2010**

April 9th, 2010 Amendments:

- Add Kyle MacNair to the List of Guests in attendance.

MOTION #2: MOVED BY KYLE MacNAIR, SECONDED BY KRISTINE PETRASKO THAT THE Council Minutes of April 9th, 2010 be approved as amended.

CARRIED

April 10th, 2010 Amendments:

- Motion #11 – Change the seconder of the motion from Pat Trozzo to Carey Lai.
- Motion #15 – Correct the spelling of Dinah Santos as seconder of the motion.

MOTION #3: MOVED BY HEATHER LANGTRY, SECONDED BY DINAH SANTOS THAT the Council Minutes of April 10th, 2010 be approved as amended.

CARRIED

4. **BUSINESS ARISING FROM MINUTES**

The Business Arising from the April 9th, 2010 and April 10th, 2010 were circulated at the meeting.

The issue of the lack of attendance by a government liaison was discussed. The Registrar will contact the current government liaison to Council, Gail Keeley, indicating a desire to have her or another delegate attend our Council Meetings.

It was confirmed that a meeting between Council and the Minister of Health, will be held Monday, June 21st, 2010 at 4:00 p.m. Teleconference will be made available wherever possible.

MOTION #4: MOVED BY KYLE MacNAIR, SECONDED BY SARAH ZAHARIA, THAT the Business Arising Report to the June 14th, 2010 Council Meeting be accepted for information.

CARRIED

5. **CORRESPONDENCE**

- a) On Board
 - i) Thank you note from Elaine Watts and Family for the contribution made to the Library Fund in memory of her husband, and long time member, DonWatts.
 - ii) Acknowledgment note from the Family of Irwin Shwartz acknowledging M.Ph.A.'s kind expression of sympathy and generous contribution in his memory.
 - iii) Copy of a letter from NAPRA to the Natural Health Products Directorate re: Canada Gazette, Part 1, May, 2010 – Natural Health Products (Unprocessed Product Licence Applications.
 - iv) A letter from Betty Melvin-Harder, Coordinator of the Patient Utilization Review Committee along with a copy of the Committee's Annual Report.
 - v) Letter from M. McMillan, Executive Assistant of Nelson McIntyre Collegiate, thanking M.Ph.A. for their support in placing an ad in their musical program.

- vi) Letter to the Registrar, from David Collins, Dean of the Faculty of Pharmacy, University of Manitoba, informing M.Ph.A. that after 11 years, his term as dean will come to an end in June, 2010 as he will move on to the role of Vice-Provost.
- b) Listed
 - i) A letter from the Minister of Health, Theresa Oswald, was addressed to all Council Members (except Bill Regehr) and all lay members of the Discipline Committee, and received on the day of this council meeting, June 14th, 2010, congratulating them on their recent appointment to the Manitoba Pharmaceutical Association Council and setting the date for approval of responding to them re: the December 2006 Pharmaceutical Act by October 1, 2010.

MOTION #5: MOVED BY KYLE MacNAIR, SECONDED BY BILL REGEHR THAT Council ratify the approval of Rem Weiss as inspector (which occurred earlier through email).

CARRIED

6. REGISTRAR'S REPORT

MOTION #6: MOVED BY PAT TROZZO, SECONDED BY DINAH SANTOS THAT the Registrar's Report to Council be approved for information.

CARRIED

It was suggested by Council that any statements expressing frustration or other such blanket statements, not be included in committee reports as it was felt this wasn't constructive.

MOTION #7: MOVED BY HEATHER LANGTRY, SECONDED BY KRISTINE PETRASKO THAT THE 2010 Registrar's Goals Document, including Achievement Indicators for goals, be approved.

CARRIED

Break – 11:20 a.m. – 11:30 a.m.

7. COMMITTEE REPORTS:

- a) **Executive Committee – Shawn Bugden**

President Shawn Bugden yielded control of the meeting to Vice-President John Cormier

Amendments to the Executive Report

- Item #1 - 3rd paragraph will now read:
“Randy advised the Executive that the working group is drafting a statement to be endorsed by both MSP and M.Ph.A. regarding regulating Pharmacy Technicians.”
- Item #2 – change the word “say” to “stay”.
- Item #6 – remove the last part of the paragraph which states “at the June 14th Council Meeting”.
- Recommendation #2 – last line should read: “...13.3 of the action plan”.

MOTION #8: MOVED BY SHAWN BUGDEN, SECONDED BY HEATHER LANGTRY THAT items #1 - #10 of the Executive Committee Report be approved for information.

CARRIED

Lunch Break – 12:10 p.m.
Re-convened – 1:00 p.m.

David Collins joined the meeting. President Bugden acknowledged this is David Collins' last meeting as Dean, recognized his valued participation for the last eleven years and provided him with a framed Certificate of Merit.

Bank Charges

- It was the direction of Council that the issue of bank charges be deferred to the Executive Committee for action and the concept of fee reduction for cash (check payment of licence fee be considered).

MOTION #9: MOVED BY BILL REGEHR, SECONDED BY SHAWN BUGDEN THAT the issue of renovations for 200 Tache Avenue be referred back to the Executive Committee.

CARRIED

Capacity (Governance) Report

MOTION #10: MOVED BY SHAWN BUGDEN, SECONDED BY HEATHER LANGTRY THAT Council proceed with an environmental scan rather for recommendation #4 of section 2 (governance) rather than hiring a consultant.

CARRIED

MOTION #11: MOVED BY KYLE MacNAIR, SECONDED BY HEATHER LANGTRY THAT the Registrar draft a project management plan with the input of Council.

CARRIED

Committee Appointments

MOTION #12: MOVED BY SHAWN BUGDEN, SECONDED BY DAVID COLLINS THAT the following members be appointed to the Discipline Committee:

Discipline Committee Appointments: (2 year term 2010-2012)

Members at Large:

Jane Alderdice
Mel Baxter
Gary Cavanagh
Andre Lafreniere
Alan Lawless
Leann McCannel
Jared McKitrick

Todd Mereniuk
Barbara Sproll

Council Members

John Cormier
Heather Langtry
Randy Stephanchew

CARRIED

MOTION #13: MOVED BY SHAWN BUGDEN, SECONDED BY HEATHER LANGTRY THAT the following members be appointed to the Complaints Committee:

Complaints Committee Appointments: (2 year term 2010-2012)

Dinah Santos, Chair
Kathy Hunter, Member at Large
Bill Regehr, Lay Member
Pat Trozzo, Alternate for Dinah
Sarah Zaharia, Alternate for Bill Regehr

CARRIED

MOTION #14: MOVED BY SHAWN BUGDEN, SECONDED BY DINAH SANTOS THAT the following members be appointed to the Board of Examiners:

Board of Examiners: (2 year term 2010-2012)

Lavern Vercaigne, Chair
Shawn Bugden, President
Sarah Zaharia, Lay Member
Gayle Romanentz, Member at Large
Barbara Sproll, Member at Large

CARRIED

MOTION #15: MOVED BY SHAWN BUGDEN, SECONDED BY BILL REGEHR THAT the composition of the remaining committees listed be approved:

Regulations Drafting Ad Hoc Committee

Shawn Bugden, President
Pat Trozzo
Heather Langtry
Kyle MacNair
Randy Stephanchew
John Cormier

Standards of Practice Committee

Pat Trozzo/Kyle McNair-Co-chairs

Professional Development Committee

Kristine Petrasko, Chair

NAPRA Appointment

Pat Trozzo will remain until April. This appointment will be revisited in the Fall.

Manitoba Institute for Patient Safety (MIPS)

Pat Trozzo

Governance

Carey Lai
Heather Langtry
Randy Stephanchew
Bill Regehr, Lay Member
Gary Cavanagh
Shawn Bugden, President

MSP Professional Relations Committee

John Cormier, MSP Professional Relations Committee

Ad Hoc Committee on Reserved Acts (Council Representation)

Shawn Bugden, President

Dinah Santos

Pat Trozzo

PEBC Representative

Shawn Bugden, President

Health Information Privacy Committee (HIPC)

Gary Cavanagh

District V NABP/AACP Representatives

Shawn Bugden, President

Ronald Guse, Registrar

Faculty Council

Arnold Chew

Ron Eros

CARRIED

DIA Management

MOTION #16: MOVED BY SHAWN BUGDEN, SECONDED BY HEATHER LANGTRY THAT THE DIA Management Group Directors for 200 Tache Avenue be changed to John Cormier, Shawn Bugden and Ronald Guse.

CARRIED

Posting of the Council Minutes on the Website

MOTION #17: MOVED BY SHAWN BUGDEN, SECONDED BY RANDY STEPHANCHEW THAT Council approve the posting of the M.Ph.A. Council Minutes starting with the April 10, 2010 meeting.

CARRIED

Vice-President Cormier yielded control of the meeting back to **President Bugden**.

- c) Professional Development – Kristine Petrasko

MOTION #18: MOVED BY DAVID COLLINS, SECONDED BY KIM THIESSEN THAT THE Professional Development Report to Council be accepted for information.

CARRIED

Susan Lessard-Friesen apologized for leaving off committee names, in particular, Councillor Heather Langtry.

MOTION #19: MOVED BY KRISTINE PETRASKO, SECONDED BY HEATHER LANGTRY THAT Council approve the Professional Development Committee's Terms of Reference.

AMENDMENT TO THE MOTION: MOVED BY JOHN CORMIER, SECONDED BY HEATHER LANGTRY THAT the Professional Development Committee's Terms of Reference be amended to add remuneration as another bullet under "Meeting Procedures".

**AMENDMENT CARRIED
MOTION CARRIED**

- c) Standards of Practice –Pat Trozzo
No Report.
- d) Board of Examiners - David Collins
No Report.
- e) Discipline - Lois Cantin
No Report.
- f) Registration – Shawn Bugden
No Report.
- g) Awards and Nominating – Pat Trozzo
No Report.

8. LIAISON REPORTS:

President Shawn Bugden yielded control of the meeting to Vice-President John Cormier

- a) P.E.B.C. – Shawn Bugden
Shawn circulated the 2010 PEBC Annual Board Meeting Summary for Council's information.

Vice-President Cormier yielded control of the meeting back to President Bugden.

- b) Faculty of Pharmacy - David Collins
David informed Council that there has been a fee hold since 1999 and there is a proposal for fee increases.
- c) C.S.H.P. – Barbara Sproll
Barbara Sproll reported that she is the Past President of CSHP Manitoba Branch and the newly elected President is Lois Cantin.
- d) Student – Chris Dupont
This was the first meeting of the new Student Representative on M.Ph.A. Chris provided a verbal report and will provide written reports for future meetings when he can.

- e) NAPRA - Pat Trozzo
Pat Trozzo circulated a report to Council at the meeting for information and discussion. Pat asked the NAPRA Board to inform PRA's of fee increases further in advance so that we are able to budget appropriately each year.
- f) MSP - Scott Ransome
Scott Ransome circulated his report to Council at the meeting.
- g) Manitoba Health - Gail Keeley
No Report. The issue of government representation on Council was discussed under Business Arising earlier in the meeting.
- h) PrISM - Ronald Guse
The Registrar reported that the bank account has been set up, we have received the principles to sign the documents and the transfer of funds should be completed in 30-60 days.

MOTION #20: MOVED BY PAT TROZZO, SECONDED BY HEATHER LANGTRY THAT all Liaison Reports be accepted for information.

CARRIED

9. AD HOC COMMITTEES

a) Reserved Acts

MOTION #21: MOVED BY PAT TROZZO, SECONDED BY KYLE MacNAIR THAT the recommendations by the Reserved Acts Review Committee be approved by Council.

CARRIED

b) Draft Terms of Reference

MOTION #22: MOVED BY KYLE MacNAIR, SECONDED BY DAVID COLLINS THAT the Draft Terms of Reference be approved with the addition remuneration being added as a bullet under Meeting Procedures.

CARRIED

c) Candidate Search Committee

The Candidate Search Committee, which included Pat Trozzo and Randy Stephanchew met via teleconference to look at the terms of reference which were drafted by the Registrar and were circulated to Council for this meeting.

The Registrar will update the new template and it will be circulated to Council for the next meeting.

It was agreed that the Past President be the Chair of this committee and it will meet approximately six months prior to each election to determine candidates district and eligibility to run for Council.

10. **UNFINISHED BUSINESS**

a) **Email Communication**

MOTION #23: MOVED BY KYLE MacNAIR, SECONDED BY BILL REGEHR THAT Council agrees to stop sharing all email communication between the Registrar, President and Executive Committee, with Council Members, and in favour of an update summary of pertinent information.

CARRIED

Abstained: David Collins

b) **Council Schedule**

The Executive Assistant will email the Liaison Members with a schedule of Council Meeting dates for the next year.

c) **Working Group Committee Structure**

MOTION #24: MOVED BY HEATHER LANGTRY, SECONDED BY DAVID COLLINS THAT Council appoint Randy Stephanchew, Pat Trozzo and Shawn Bugden to the PricewaterHouseCoopers Working Group.

CARRIED

11. **NEW BUSINESS**

a) **Approval of Preceptors**

MOTION #25: MOVED BY HEATHER LANGTRY, SECONDED BY KYLE MacNAIR THAT THE list of preceptors be approved by Council.

CARRIED

b) **Conflict of Interest Document Signing**

The Council Members in attendance signed the Conflict of Interest Document. Those Councillors who did not sign this document are asked to submit it as soon as possible.

MOTION #26: MOVED BY PAT TROZZO, SECONDED BY SHAWN BUGDEN THAT the meeting adjourn at 5:30 p.m.

CARRIED

2:53 p.m. - The meeting went in-camera at this point in the meeting.

- The President agreed that all staff will remain for the in-camera session.

From the in-camera session:

Progress Summary Report of the Steering Committee Working Group Meeting

Professional Reliability

MOTION #27:MOVED BY RANDY STEPHANCHEW, SECONDED BY PAT TROZZO THAT Council agrees and accepts the recommendation of the Steering Committee Working Group with regards to Professional Liability Insurance.

CARRIED

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	MSP representatives of the Steering Committee will commit to recommend to the MSP Board of Directors their support for Section 97 (1) and 97 (2) as currently written in the December 2007 Regulations Policy Document.	
Dec. 21, 2009	Unanimous Agreement to Resolution	Council: agrees and accepts

Pharmacy Profiles

MOTION #28:MOVED BY RANDY STEPHANCHEW, SECONDED BY KRISTINE PETRASKO THAT Council agrees and accepts the recommendation of the working group with respect to pharmacy profiles.

CARRIED

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	To be consistent with other Manitoba healthcare professional profiles and assign a date for review. Dates will have to be updated for Section 20(3) (a) (b) (c) Limits on including information re: disciplinary action to a period of not less than 4 years and not more than 5 years from the date of implementation. Regarding the concept of providing members the opportunity to review and comment on a secure first draft of their specific profile before going “live”; this is supported by Council.	
Dec. 21, 2009	Unanimous Agreement to Resolution	Council: agrees and accepts

Central Fill

MOTION #29:MOVED BY RANDY STEPHANCHEW, SECONDED BY DINAH SANTOS THAT Council agrees and accepts the recommendation of the working group with respect to Central Fill.

CARRIED

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	Section 36 (2): agreement with the regulations as written in the December 2007 Regulation Policy Document.	

Dec. 21, 2009	Unanimous Agreement to Resolution	Council: agrees and accepts
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PHIN

MOTION #30: MOVED BY HEATHER LANGTRY, SECONDED BY KRISTINE PETRASKO THAT Council seek clarification for government's support for the mandatory requirement for PHIN.

CARRIED Abstained: Randy Stephanchew

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	The issue was debated at length and it was agreed that further discussion was required.	
Dec. 21, 2009	The issue was debated at length and it was agreed that further discussion was required.	
Feb. 8, 2010	There is ongoing progress. Further discussion required.	
April 7, 2010	Further discussion is required.	
April 21, 2010	The MPhA members of the Working Group agreed to inform Council that the reference to the PHIN should be struck from the regulations. It was agreed that this would be taken back to Council but that the MPhA members of the Working Group could not predict what Council's response would be. It was suggested that Council should consider that mandatory provision of the PHIN could be brought forward under Bill 18.	
May 25, 2010	The MPhA members of Working Group agreed to take the resolution back to Council on June 14 th with the message that although they would have preferred to keep the wording for the PHIN in the document, it is not possible and must be removed. There was unanimous agreement with the resolution.	In consideration of the importance of public safety, Council believes the Personal Health Information Numbers (PHIN) should be kept in the sections of the December 2007 Regulations Discussion Document, that also allows for exceptions to be made when the PHIN is not available, as drafted and seeks confirmation directly from the Minister of Health regarding the necessity to remove this requirement before Council will agree with the recommendation.

Pharmacy Manager Qualifications

MOTION #31: MOVED BY RANDY STEPHANCHEW, SECONDED BY HEATHER LANGTRY THAT Council accepts the recommendation of the working group to strike 39 b) of the regulations to the Pharmacy Manager Qualifications.

CARRIED

MOTION #32: MOVED BY RANDY STEPHANCHEW, SECONDED BY HEATHER LANGTRY THAT the Professional Development Committee undertake the development of a pharmacy manager training course.

MOTION #33: MOVED BY KYLE MacNAIR, SECONDED BY HEATHER LANGTRY THAT Motion # 32 be tabled.

MOTION TO TABLE CARRIED

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	Deferred to Dec. 21, 2010 meeting.	
Dec. 21, 2009	It was agreed that it be recommended to the MPhA Council and the MSP Board that section 39 (b) <i>have received training or completed a professional development program that meets the learning objectives established by Council or, in the alternative, have at least 2,000 practice hours as a pharmacist in a similar practice in any Canadian jurisdiction;</i> would be removed from the regulations and addressed through professional development and that section 39 (a), (c), and (d) would remain.	
Feb. 8, 2010	It was agreed that on a go forward basis there should be a provision that complaints and discipline regarding pharmacy managers be tracked and that data be compiled. It was agreed that MSP would encourage members to take pharmacy manager professional development training.	
April 7, 2010	Council did not approve the resolution that was agreed upon. Further discussion required. Tabled.	
April 21, 2010	Tabled.	
May 25, 2010	It was agreed that the original resolution proposed by the Working Group be sent back to Council for reconsideration on June 14 th , 2010. It was agreed that the recommendation be made that the Professional Development Committee take the lead role in the development of the management course and that the course be strongly encouraged. Unanimous	Council agrees to remove section 39B Council tabled the decision to direct the Professional Development Committee to take a lead role in the development of a management course.

Inducements

MOTION #34: MOVED BY RANDY STEPHANCHEW, SECONDED BY HEATHER LANGTRY THAT Council accepts the recommendation of the working group on inducements.

AMENDMENT TO THE MOTION: MOVED BY HEATHER LANGTRY, SECONDED BY KYLE MacNAIR THAT the motion be amended to remove the last portion which reads: ... “if it can be shown that it would result in a patient safety concern”.

**AMENDMENT CARRIED
MOTION CARRIED AS AMENDED**

Opposed – Randy Stephanchew

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	With the exception of the retail sale of a drug not pursuant to a prescription, a member or owner must not offer or provide a patient or his or her agent any of the following in the course of performing any activity described under section 2(1) of the Act: (a) any promotion or event that would provide an increase in the usual amount of points, loyalty points or rewards if it can be shown that it would result in a patient safety concern	
Dec. 21, 2009	Unanimous Agreement to Resolution	<i>Council will support the following wording: With the exception of the retail sale of a drug not pursuant to a prescription, a member or owner must not offer or provide a patient or his or her agent any of the following in the course of performing any activity described under section 2(1) of the Act: a) any promotion or event that would provide an increase in the usual amount of points, loyalty points or rewards.</i>

Practice Directions

MOTION #35: MOVED BY PAT TROZZO, SECONDED BY RANDY STEPHANCHEW THAT Council defer their decision on this matter until the recommendations is reviewed by legal counsel.

CARRIED

Record Keeping

MOTION #36:MOVED BY KYLE MacNAIR, SECONDED BY BILL REGEHR THAT
Council agrees with the removal of section 63(1) and deferred the decision regarding the time period for which records must be retained until further clarification is received for the requirements under the Personal Health Information Act. Council does not support the removal of the documentation for test interpretation.

CARRIED

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	There was agreement that the members of the Record Keeping Sub-Committee should be provided an opportunity to meet with MPhA to review the changes to the sections and clarify what the actual requirements of each clause are.	
Dec. 21, 2009	A meeting with the Record Keeping Sub-committee pending.	
Feb. 8, 2010	A meeting with the Record Keeping Sub-committee pending.	
April 7, 2010	A meeting was held with the Record Keeping Sub-Committee members. Sub-Committee to report back with recommendations.	
April 21, 2010	It was suggested that further consideration was needed regarding the issues of destruction of drugs, retention of records and the recording of interpretation of tests. It was agreed that the MSP would put something together for the Working Group and Council to address the outstanding issues.	
May 25, 2010	Tabled.	
June 8, 2010	The letter from the Record Keeping Sub-Committee was circulated to the Working Group for consideration. There was discussion regarding the required length of time for retention of records and it was pointed out that in some instances the length of time is a requirement of PHIA. It was agreed that the letter from the MPhA Record Keeping Sub-Committee would be forwarded to Council for consideration. Unanimous	Council agrees with the removal of section 63(1). Council will defer the decision regarding the time period for which records must be retained until further clarification is received for the requirements under the Personal Health Information Act. Council does not support the removal of the documentation for test interpretation.

Randy Stephanchew left the meeting – 5:10 p.m.

Pharmacy Technicians

MOTION #37:MOVED BY PAT TROZZO, SECONDED BY KRISTINE PETRASKO THAT
Council accepts, in principle, the recommendation of the working group on Pharmacy Technicians.

CARRIED

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	Deferred to Dec. 21, 2010 meeting.	
Dec. 21, 2009	It was agreed that an improved definition of community retail pharmacy would need to be developed that would include all open settings and that all settings that did not fit with that definition would be considered closed settings. It was agreed that section 52 4 © <i>performing a final check on the packaging or pre-packaging of drugs, container selection, and labeling performed by another technician, student or intern, prior to dispensing</i> ; would need to be restricted to closed settings. It was agreed that in section 52 3 (b) <i>dispensing, subject to approval under s.50(d) and any standards related to counseling the patient</i> ; the word “dispensing” should be changed to “provision of medication”.	
Feb. 8, 2010	There was further discussion and it was agreed that there should be a provision to allow the regulations to expand from hospital to community once pharmacy technicians are regulated.	
April 7, 2010	Not addressed due to time constraints.	
April 21, 2010	There was discussion about the joint statement and it was suggested that MPhA, MSP and CSHP should indicate to government that they would like to see regulated techs in the province by the year 2013.	
May 25, 2010	It was discussed that hospital settings and personal care providers not open to the public would be considered closed settings and that all other settings wishing to be designated as closed would have to apply to Council for individual consideration. It was agreed that a joint position statement from MSP, MPhA and CSHP addressing the regulation of pharmacy technicians would be drafted and presented for consideration at the June 8 th , 2010 Working Group Meeting. Unanimous	
June 8, 2010	It was agreed that Sections 52 4. c) <i>performing a final check on the packaging or pre-packaging of drugs, container selection, and labeling performed by another technician, student or intern, prior to dispensing</i> ; would only apply to pharmacy technicians in hospital settings and PCH providers not open to the public at the time that the medications for the PCH are being prepared. All other settings would have to apply to Council for individual consideration. Unanimous It was stated that the criteria for the appropriate application process should be included in order	Council accepts the following recommendation, in principle: <i>It was agreed that Sections 52 4. c) performing a final check on the packaging or pre-packaging of drugs, container selection, and labeling performed by another technician, student or intern, prior to dispensing; would only apply to pharmacy technicians in hospital settings and PCH providers not open to the public at the time that the medications for the PCH are being prepared. All other settings would have to apply to Council</i>

<p>to give Council some context. Excerpt from the “Technician Verify Technician Program Guideline”: The application shall define:</p> <ul style="list-style-type: none"> a) Eligibility criteria for pharmacy technicians who will be validated; and, b) Categories of verification, including limits of validation or task assignment that may be appropriate to the circumstances; and, c) The training process; and, d) Assessment process(es) to be used when validating verification skill; and, e) Quality assurance process(es) that exist or that will be put in place (see definitions in Appendix 2); and, f) Record keeping processes, unless they fall within regulatory requirements <p>There was discussion regarding language in section 52 3. b) and whether the word “dispense” should be changed to “provision of medication”. It was stated that the word dispense is used in many sections of the regulations and that changes made in the pharmacy technician section will impact on the use of the word in other sections.</p> <p>It was agreed that there would need to be a review of the entire draft regulations and changes would have to be made throughout the document based on language that would be appropriate given the agreed upon change made in the pharmacy technician section of the regulations.</p> <p>It was agreed that the signatories on the position statement would include MSP, MPhA, and CAPT- MB Chapter. It was agreed that CSHP- MB Branch should be extended an invitation to be a signatory to the document.</p> <p>It was agreed that other organizations should be provided an opportunity to endorse the position statement.</p> <p>It was stated that more changes could be brought forward at the Council meeting and the comments from Council already received could be reviewed and incorporated if appropriate.</p>	<p><i>for individual consideration.</i> <i>Unanimous</i> <i>It was stated that the criteria for the appropriate application process should be included in order to give Council some context.</i> <i>Excerpt from the “Technician Verify Technician Program Guideline”:</i> <i>The application shall define:</i></p> <ul style="list-style-type: none"> <i>a) Eligibility criteria for pharmacy technicians who will be validated; and,</i> <i>b) Categories of verification, including limits of validation or task assignment that may be appropriate to the circumstances; and,</i> <i>c) The training process; and,</i> <i>d) Assessment process(es) to be used when validating verification skill; and,</i> <i>e) Quality assurance process(es) that exist or that will be put in place (see definitions in Appendix 2); and,</i> <i>f) Record keeping processes, unless they fall within regulatory requirements</i> <p><i>There was discussion regarding language in section 52 3. b) and whether the word “dispense” should be changed to “provision of medication”. It was stated that the word dispense is used in many sections of the regulations and that changes made in the pharmacy technician section will impact on the use of the word in other sections.</i></p> <p><i>Council supports the concept of a joint position statement being forwarded to the Minister of Health, but there needs to be further work on content and CSHP-MB Branch would need to be asked to be part of the agreed statement.</i></p>
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Council agreed that the Position Statement be sent to CSHP for comment. M.Ph.A. will comment as well.

Pharmacists Prescribing and Extended Practice Pharmacists/Specialty Care Practice

MOTION #38: MOVED BY BILL REGEHR, SECONDED BY KYLE MacNAIR THAT
 Council agreed to consider the Alberta approach when drafting regulations regarding the prescribing abilities of pharmacists.

CARRIED

	<i>Notes from the Steering Committee</i>	<i>Notes from M.Ph.A. Council</i>
Dec. 10, 2009	Deferred to Dec. 21, 2010 meeting.	
Dec. 21, 2009	<p>It was agreed that in order to accomplish what was desired in this section it would be necessary to undertake a redrafting of the entire section. It was agreed that the two organizations would review all available information on this topic and that each group would present their findings separately at the next meeting. Randy Stephanchew was to check the wording in his notes from the Pharmacist Prescribing Focus Group for the next meeting.</p> <p>It was agreed that there should be one more consultation with government to ensure their commitment to this initiative.</p> <p>It was agreed that there needed to be some follow up with Alberta to determine what their experience with pharmacist prescribing has been.</p>	
Feb. 8, 2010	<p>A review of the Pharmacist Prescribing portion of the Record of Decisions from the Dec. 21st meeting was conducted. It was agreed that the regulation should be worded in a manner that is enabling and broad and that practice directions would determine the actual wording and details. It was suggested that MSP review the framework from Alberta and bring back a proposition for the Working Group.</p>	
April 7, 2010	Not addressed due to time constraints.	
April 21, 2010	Tabled.	
May 25, 2010	<p>It was agreed that <i>Section 16 Pharmacists Profession Regulation (Alberta 2006) Restricted Activities</i> be adopted in the draft regulations to allow pharmacists prescriptive authority as it was introduced in Alberta.</p> <p>It was agreed that the resolution be brought back to the MSP Board on May 27th and the MPhA Council on June 14th. The MSP Board and the MPhA Council would be informed that government would need to be on side in order to go forward.</p> <p>It was agreed that the committee that would be established to review applications for pharmacist prescriptive authority as described</p>	

	<p>in the Alberta pharmacist prescribing model and the Extended Practice Pharmacist Advisory Committee be combined. It was agreed that this combined committee should consist of one physician, one nurse, four pharmacists and three lay members.</p> <p>It was agreed that a quorum for the committee would be five members with at least two being pharmacists.</p> <p>It was agreed that appointments to the committee would be made by Council.</p> <p>The definition of collaborative care was discussed and it was agreed that the wording of the definition be changed from “a practice setting in which a member works closely and cooperatively with other healthcare professions;” to “delivers patient centred care and works closely and cooperatively with other healthcare professionals.”</p> <p>Unanimous</p>	
June 8, 2010	<p>There was discussion regarding adopting Section 16 from the Alberta Regulations that outline the regulations for pharmacist prescribing. It was suggested that Section 16(1) be amended to include (i) to prescribe a Schedule 1 drug pursuant to a limited formulary subject to a practice direction.</p> <p>It was suggested that Council be informed that the Working Group is trying to achieve what currently exists in Alberta and that if Council is supportive then consultations can begin with government to make it achievable.</p> <p>It was agreed that the options be brought forward to Council to determine if Council is supportive.</p>	<p>Council agrees to consider the Alberta approach when draft regulations regarding the prescribing abilities of pharmacists.</p>

Distance Care

Council awaits the PricewaterHouseCoopers (PwC) Report and/or recommendations of the working group.

Tele-Pharmacy

Council awaits the recommendation of the Working Group.

MOTION #39: MOVED BY HEATHER LANGTRY, SECONDED BY KRISTINE PETRASKO THAT the meeting adjourn at 5:45 p.m.

CARRIED