

**M.Ph.A COUNCIL MEETING MINUTES**  
**Monday, December 6<sup>th</sup>, 2010**  
**Pharmacy House**

**MEMBERS PRESENT:**

Shawn Bugden, President  
John Cormier, Vice President  
Heather Langtry, Executive Treasurer  
Randy Stephanchew, Past President  
Carey Lai  
Kyle MacNair  
Kristine Petrasko  
Dinah Santos  
Pat Trozzo  
Lavern Vercaigne, Acting Dean

**REGRETS**

**LAY MEMBERS:**

Sarah Zaharia, Lay Member

**STAFF MEMBERS:**

Ronald Guse, Registrar  
Susan Lessard-Friesen, Deputy Registrar  
Kim McIntosh, Assistant Registrar  
Ross Forsyth, Assistant Registrar  
Mala Persaud, Executive Assistant

**LIAISON MEMBERS**

Barbara Sproll, CSHP Liaison  
Scott Ransome, Executive Director  
Manitoba Society of Pharmacists  
(Arrived at 9:40 a.m.)

**MEMBERS NOT PRESENT:**

Chris Dupont, Student Liaison  
Olaf Koester, Government Liaison

1. a) **CONVENE** – 9:05 a.m.  
President Bugden called the meeting to order at 9:05 a.m.
- b) **DECLARATION OF CONFLICT**  
No Council members declared a conflict of interest at this time.
2. **ADDITIONS TO AGENDA AND APPROVAL OF THE AGENDA**  
Agenda to be changed to indicate Kyle MacNair as co-chair of Standards of Practice.

**MOTION #1: MOVED BY KYLE MacNAIR, SECONDED BY DINAH SANTOS THAT** the agenda be approved.

**CARRIED**

3. **MINUTES OF THE MEETINGS OF COUNCIL OF OCTOBER 4, 2010**

**MOTION 2#:** **MOVED BY KYLE MacNAIR, SECONDED BY PAT TROZZO THAT** the draft October 4<sup>th</sup>, 2010 Minutes be changed at the paragraph following Motion 11 to remove the last portion of sentence to end in “directed to himself”, approved as amended.

**CARRIED**

4. **BUSINESS ARISING FROM MINUTES**

a) **Business Arising**

The Business Arising Report and Budget Update were distributed to the Council. The Registrar discussed the information presented for information.

**MOTION #3: MOVED BY CAREY LAI, SECONDED BY KRISTINE PETRASKO THAT** the business arising report approved as information.

**CARRIED**

**MOTION #4: MOVED BY HEATHER LANGTRY, SECONDED BY CAREY LAI THAT** Council place John Cormier on the Governance Committee.

**CARRIED**

**MOTION #5: MOVED BY KYLE MacNAIR, SECONDED BY JOHN CORMIER THAT** The Term of Reference for the Governance Committee be approved in principle and referred to Committee for further review.

**CARRIED**

5. **CORRESPONDENCE**

a) **On Board**

- i) Letter to the President, Shawn Bugden from the University of Manitoba thanking the MPhA for their generous gift in support of the Manitoba Pharmaceutical Association Fund at the University of Manitoba.
- ii) Letter to Milton Sussman from Robert Reimer, Partner, Advisory Service of Price Waterhouse Coopers informing him that they were recently informed of the successful approval of Bill 41 Regulations by the membership of the Manitoba Pharmaceutical Association.

b) **Listed**

- i) Letter to the President, Shawn Bugden from Ministry of Health  
Shawn discussed his receipt of the letter and he would update council when we receive more info.
- ii) Letter to Shawn Bugden from Jamie Nolan, Regional Pharmacy Manager of Canada Safeway  
The store is open 90 hours, but we want them to be open 40 hours.  
There was some discussed regarding the hours of operation.

Scott Ransome joined the meeting at 9:40 a.m.

**MOTION#6: MOVED BY KYLE MacNAIR, SECONDED BY RANDY STEPHANCHEW THAT** Council approve the variance of 37.5 hours per week for the “Lock and Leave” component of the Safeway Pharmacy in Thompson and this be reviewed in December 2011.

**CARRIED**

**6. REGISTRAR'S REPORT**

**MOTION#7: MOVED BY PAT TROZZO, SECONDED BY JOHN CORMIER THAT** the Registrar's Report be approved for information.

**CARRIED**

The Registrar left meeting 10:15 a.m. due to a commitment of the Faculty of Pharmacy. The Deputy Registrar took over the duties of Registrar in his absence.

Break – 10:15 a.m. – 10:30 a.m.

Sarah Zaharia left meeting at 11:00 a.m.

**7. DEPUTY REGISTRAR'S REPORT**

The Deputy Registrar presented her Report to Council for information.

**MOTION #8: MOVED BY KYLE MacNAIR, SECONDED BY HEATHER LANGTRY** that Deputy Registrar's Report be accepted for information.

**CARRIED**

Ola Tech presented to Council a model of the new Information Management System and the proposed new MPhA website.

**8. LIAISON REPORTS**

- a) **P.E.B.C. – Shawn Bugden**  
A verbal report was provided to Council.

The Registrar returned to meeting 11:30 a.m.

- b) **Faculty of Pharmacy – Lavern Vercaigne**  
A report had been distributed to Council for information.
- c) **C.S.H.P. – Barbara Sproll**  
A report distributed at meeting.
- d) **Student – Chris Dupont**  
No report.
- e) **NAPRA - Pat Trozzo**  
A report and the November 25, 2010 letter from NAPRA President, Dianne Donnan regarding funding models were distributed at meeting.
- f) **MSP - Scott Ransome**  
A report handed distributed at the meeting.
- g) **Manitoba Health – Olaf Koester**  
No report.

- h) PrISM - Ronald Guse**  
No report.

Lunch break 12:10 p.m.

Meeting reconvened at 1:00 p.m.

**MOTION #9: MOVED BY HEATHER LANGTRY, SECONDED BY CAREY LAI THAT** Council accept liaisons reports for information.

**CARRIED**

**9. COMMITTEE REPORTS:**

President Bugden passed the Chair over to Vice President Cormier.

- a) Executive Committee – Shawn Bugden**

Bill 41 will be dealt with in the “in camera” session.

1:10 p.m. Sarah Zaharia returned to the meeting.

**MOTION#10: MOVED BY SHAWN BUGDEN MOVED, SECONDED BY DINAH SANTOS THAT** we accept numbers 1-10 for information only and that the Executive Committee Report being a standing item.

**CARRIED / opposed Randy Stephanchew, Heather Langtry and Carey Lai.**

**MOTION#11: MOVED BY SHAWN BUGDEN, SECONDED BY RANDY STEPHANCHEW THAT** Deputy Registrar’s report be a regular Council agenda item.

**CARRIED**

**MOTION#12: MOVED BY SHAWN BUGDEN, SECONDED BY CAREY LAI THAT** Austin Gulliver be alternative Lay Member for Sarah Zaharia.

**CARRIED**

Vice President Cormier returned the Chair to President Bugden.

- b) Professional Development – Kristine Petrasko**  
Council reviewed the written report.

**MOTION #13: MOVED BY KRISTINE PETRASKO, SECONDED BY DINAH SANTOS THAT** the Professional Development report be accepted for information.

**CARRIED**

- c) Standards of Practice – Pat Trozzo/Kyle MacNair**  
No report.

- d) Board of Examiners – Lavern Vercaigne**  
Council reviewed the written report.

**MOTION #14: MOVED BY LAVERNE VERCAIGNE, SECONDED BY CAREY LAI THAT** the Board of Examiners report be accepted for information.

**CARRIED**

The next meeting of the Board of Examiners is scheduled for December 15, 2010.

- e) **Discipline - Lois Cantin**  
The Registrar advised Council that the Discipline Committee had a meeting on November 30, 2010 and Gary Cavanagh was elected Chair and Heather Langtry was elected Vice Chair.
- f) **Registration – Shawn Bugden**  
No report.
- g) **Awards and Nominating – Randy Stephanchew**  
No report.
- h) **PrISM**  
No report.

The Council meeting moved in Camera at 2:00 p.m.

**From In-Camera Session**

**MOTION #15: MOVED BY HEATHER LANGTRY, SECONDED BY JOHN CORMIER THAT** Council confirms the selection of the Election/Balloting Committee used to count the recent vote on the Pharmaceutical Regulations Policy Document.

**CARRIED**

David Marr raised concerns regarding the Balloting Committee.

**MOTION #16: MOVED BY HEATHER LANGTRY, SECONDED BY JOHN CORMIER THAT** Council create a standing committee on Elections/Balloting to be prepared for future votes.

**CARRIED**

David Marr and the Registrar were asked to review the issue and report back to Council for consideration.

**MOTION #17: MOVED BY KYLE MacNAIR, SEONDED BY HEATHER LANGTRY THAT** Council post the PWC report on Distance Care and that a Council approved response be posted as well.

**CARRIED**

**Strategic Plan and Next Steps:**

Council directed the Registrar to invite Sheila Bayda for a follow-up Strategic Planning Session for the evening of February 22, 2011.

**MOTION #18: MOVED BY HEATHER LANGTRY, SECONDE BY CAREY LAI THAT** Council cancel the registration and licence of Michael Narous under Section 61 of the *Pharmaceutical Act*.

**CARRIED**

**MOTION #19: MOVED BY HEATHER LANGTRY, SECONDED BY DINAH SANTOS THAT** Mr. Beteros Mikhail be removed from the approved Preceptor list.

**CARRIED**

**MOTION #20: MOVED BY CAREY LAI, SECONDED BY RANDY STEPHANCHEW THAT** any executive communication between the President, Executive and/or Registrar should be shared with Council, when the result will ultimately be voted on by Council.

**CARRIED**

10. **AD HOC COMMITTEES**

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

**MOTION #21: MOVED BY KYLE MacNAIR, SECONDED BY DINAH SANTOS THAT** the meeting adjourn.

**CARRIED**

Meeting adjourned: 6:15 p.m.